

**Kansas Academy of Science
Fall Board Meeting
Minutes for Saturday, October 22, 2011
Cross Timbers State Park**

Members in attendance: Richard Schroder (RS) Duane Hinton (DH)
 Sam Leung (SL) Brian Maricle (BM)
 Leland Russell (LR) Erin Morris (EM)
 Shaun Schmidt (SS) Hank Guarisco (HG)

1. Meeting called to order, 3:37 pm
2. Reviewed minutes from 6/3/2011
 - A. Motion to approve minutes
 - i. Motion by SS, second by SL
 - ii. Motion carried; all approved, none opposed
3. Treasurer's report: Shaun Schmidt
 - A. Current KAS balance sheet reviewed
 - B. Profit and Loss statement
 - i. \$980 that was listed for income from the Annual Meeting should instead be listed with Member Dues
 - ii. It has been slow getting membership information after the annual meeting. This will need to improve in coming years
 - C. Bonding/Authorized signatures
 - i. Bonding for SS and SL (treasurer plus additional authorized signer)
 - ii. Cost: \$137, coverage: \$100,000
 - D. Status of Tax Exemption
 - i. Events: We first received a letter from the IRS saying our tax-exempt status had been revoked. This information was taken to our accountant, who said we should be fine. We then responded to the IRS, who told us we do not qualify for tax exempt status because our 2009 taxes were filed late. We took this back to our accountant, and we are waiting on this now.
 - ii. It was suggested we contact the IRS in person to work directly with them instead of through the mail
 - E. Our 24 month CD will mature in January 2012
 - i. At that time, it will be moved to Educational Credit Union (ECU) in Topeka, and put into a 3-year CD
 - a. Our other CD matures in February 2013; when it matures we will split it in half and put one into a 1-year CD and the other into a 3-year CD
 - b. This way, we can have one mature every year
 - c. CDs will be moved to ECU in Topeka as they come due
 - ii. Motion for us to go into a plan of having one CD mature every year on 3-year cycles
 - a. Motion by SS, second by BM
 - b. Motion carried; all approved, none opposed
 - F. We have not had the books audited in a long time

- i. Professional audit is about \$5000
 - ii. Perhaps we should consider an unofficial audit
 - iii. Purpose is to protect the treasurer
 - iv. It was suggested we check into someone in the Accounting/Business department at Washburn
 - G. One of the checks written for KAS student research grants was lost
 - i. For a student at Baker University
 - ii. We will stop payment on the check and a new check was written
 - H. Treasurer's Report submitted for acceptance
 - i. Motion to approve
 - ii. Motion by DH, second by RS
 - iii. Motion carried; all approved, none opposed
- 4. Membership report: Sam Leung
 - A. 206 members in KAS (as if Thursday, Oct 20)
 - B. We need better communication following receipt of dues at the annual meeting
 - i. We should try to establish a pattern of paying dues prior to Dec 31 for the following year
 - ii. We should also encourage lifetime memberships
 - C. *Transactions of the KAS*
 - i. 389 copies of the current issue
 - D. Secretary's Report submitted for acceptance
 - i. Motion to approve
 - ii. Motion by SS, second by BM
 - iii. Motion carried; all approved, none opposed
- 5. List of Candidates for Election of 2012 Officers
 - A. Responsibility of Past President, who was not present
 - i. Would have been included in current newsletter
 - ii. RS will follow up on this soon
 - B. We will need a Vice President and two at-large positions (3-year terms)
 - i. There were some willing people last year, but not elected
 - ii. Perhaps consider this time
 - C. It was suggested we encourage participation from other institutions to arrive at a more equal representation by schools in the state
 - i. Consider: Pittsburg State, Friends, and Sterling
 - ii. Probably no interest from KU or K-State
 - D. We will need to get a list out soon
 - i. We will have another mailing for this (Nov 15)
- 6. Committee report: Junior Kansas Academy of Science (Amy Strong)
 - A. Not present
- 7. KAS Bulletin report: Hank Guarisco
 - A. Recently purchased 10,000 copies at UPS store to take advantage of a sale
 - i. This should be enough copies for 2 or 3 years
 - ii. Also bought stamps and labels
 - iii. Total: \$425.19
- 8. *Transactions* report
 - A. Fall issue has gone to press

- B. New editors are in training
- C. Potentially more distribution (and more income) through Allen Press
 - i. We don't want to violate any agreement with Bio-One and J-Stor
 - ii. Allen Press says it will not be a problem
 - iii. We should check with Bio-One and J-Stor
- 9. Bylaws revision: Elmer Finck
 - A. Not present
- 10. 2011 Annual Meeting
 - A. No final report - Randy Miller (RM) not present
 - B. Steve Roels – student who complained about photo contest
 - i. RS followed up, waiting on RM
 - ii. We should encourage people to stay at meeting until luncheon to hear announcement of awards
 - C. Kristin Copeland – received an incorrect certificate at meeting
 - i. This was taken care of
- 11. 2012 Annual Meeting
 - A. Wichita State University, March 30-31 2012
 - B. Speaker: Andrew Knoll from Harvard
 - i. Friday night banquet and talk
 - C. Space is set
 - D. Working on plan and budget with “Conference Services”
 - E. Questions
 - i. Prize money and certificates for student presentations?
 - a. Amounts of awards will be decided at our winter meeting
 - b. We will make sure to have certificates ready at time awards are announced
 - ii. Is a photo contest expected?
 - a. Not necessarily – it was new in 2011
 - b. If so, we will probably make KAS Board members ineligible
 - iii. Is email list available for invitation letter?
 - a. Yes, SL has it
- 12. SOAR at Wichita State
 - A. Shocker Online Archive Repository
 - B. Wanted to digitize past KAS meeting programs
 - i. Prior financial support will not be there
 - ii. This will cost us something
 - iii. Many of the more recent meetings are already available online

New Business

- 13. Fall field trip at Cross Timbers State Park
 - A. Was today's field trip worthwhile?
 - i. Definitely good if followed by Board meeting
 - ii. Maybe make earlier in year (e.g., September) to avoid potential for bad weather
 - iii. Also consider making a regular occurrence (every year)
 - a. Advertise early

- iv. Good for Board members if nothing else
- v. Ideas for next year?
 - a. Salt mines near Hutchinson?
 - b. State Park near there?
- 14. Winter Board Meeting
 - A. Saturday, January 28, 2012
 - B. Wichita State University
 - C. Meeting site potentially available for seeing
- 15. Student Research Grants
 - A. Deadline in February
 - B. Need to advertise soon

Meeting adjourned, 5:07 pm

Minutes respectfully submitted by Brian R. Maricle, KAS Vice President